

GENERAL NORMS OF PARTICIPATION

1. Thematic Sessions (communications proposed by the participants registered in the event)

Presentation of topics and abstracts up to 250 words.

2. Posters

Presentation of topics and abstracts up to 250 words. Please indicate the participants and their institutional affiliations.

FORMAT AND TEXT CONFIGURATIONS

a) To submit your proposal you will be asked to attach a file with an abstract of your work

b) File configurations are as follows:

Paper size: A4

Superior and inferior margin with 2,5 cm

Left and right margin with 3,0 cm

Font: Times New Roman, size 12 cm

Line Spacing: 1,5 cm

Alignment: justify

c) Page numbers:

Position- top of page (Header)

Alignment- Right

Don't show number on the first page

d) Header:

Title- Font style, bold and with capital letters.

Author identification: Surname followed by comma in bold, and then name of the author, acronym of the institution and e_mail of the author, both in regular font.

Example: **Silva**, Maria José da - ULHT - silva@provedor.com.br

If your work has a co-author this same procedure should be made.

e) Abstract should contain up to 2400 characters (with spaces).

POSTER FORMAT AND GENERAL CONDITIONS

a) The main goal is to present the result of your study, work done and experiences or communications using up to 10.000/12.000 characters (with spaces), notes, references, tables or graphs included. You should present a representation scheme of the poster in A4 paper size;

b) The poster itself should be presented in the following format: title, name (s) of the author (s) and Institution (s) represented, introduction, problem/questions, goals, method, results and conclusions. The size proposed is 1, 20m height and 80 cm width;

c) During the presentation, we recommend you to provide folders or pamphlets with short information about your work and contacts.

d) Abstract: Font- Times New Roman, size 10, simple line spacing and right alignment. Work title in bold and with capital letters, followed by the name of the author separated by one line. The abstract text should be separated from the name of the author by two lines. Citations and references under APA norms. Don't use footnotes. The abstract should contain up to 250-300 words and in the end 3 to 5 Keywords.

NORMS TO SEND THE ABSTRACTS

Abstracts (send by e-mail or use the specific form till the end of February 2009).

Specific form to submit an individual or coordinated communication should contain: identification of the author, abstract with the goals, periodization, sources, methods and results (without notes or bibliographic references, up to 250 words and with up to 5 Keywords). In the case of communications to Panel and Discussion group please indicate the coordinator.

Each communicator is allowed to send up to two proposals (author or co-author).